

**Annual General Meeting (AGM) Minutes**  
**6:15pm Thursday 7 February 2019**  
**St Brigid's School Hall**



**St Brigid's School**

205 Prinsep Street Collie WA 6225

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**Attendees:**

Andrea Mumme, Ray Bertolini, Gail Bertolini, Taegan Irving, Rochelle Piavanini, Shane Keynon, Carina Roney, Daniel Graves, Fiona Shepherd, Chelsea Roney, Christina Coman, Ben Coman, Emily Mason, Chris Harnby, Chandler Sanford, Zoe Howard, Clare Crapella, Keira Piavanini, Leanne Prince, Michele Keynon, Sonya Mumme, Blaire Mumme, Renae Mumme, Sharee Mumme, Pamela Graves, Kristie Miller, Emily Harnby, Melanie Elks, Matt Elks, Natalie Gregory, John Gregory, Margaret Wood, Kevin Andrews, Cat Gordon, Nicole Tate, Carina Hickson, Emma Lynn, Marcia Collins, David Sarre, Hayley Digney, Lara Davidson, Carissa Hunter, Sam Cheng, Nicole Martin, Carol McLeod, Dionne Blaney-Murphy, Chris McDonald, Natasha Harley, Carmen Pereira, Narelle Johnson, Chaylah Johnson, Vanessa Meldrum, Rory Davidson, Catherine Axford, Teresa Harker, Marlene Oelofse.

**Meeting Opened:** 6:19pm

**1. Welcome – Daniel Graves**

- 1.1 Outline of the order of events for the evening.
- 1.2 Reminder of our SBS Goals and Values.
- 1.3 School prayer.

**2. Welcome to AGM – Fiona Shepherd**

- 2.1 Quorum present: AGM open officially 6.22pm.
- 2.2 Attendance record must be signed by all.
- 2.3 Apologies: Fr Robert Romano and Mary Pilatti.

**2.4 Adoption of Minutes of Previous Annual General Meeting (15 Feb 2018 AGM):**

- 2.4.1 Moved: Carina Roney
- 2.4.2 Seconded: Andrea Mumme.

**3. Board Chair Report – Rochelle Piavanini**

- 3.1 See attached report (Attachment 1).
- 3.2 Moved: Ray Bertolini.
- 3.3 Seconded: Chris McDonald.

**4. Board Treasurer Report – Carina Roney**

- 4.1 See attached report (Attachment 2).
- 4.2 Budget for Year Ended 31 December 2019 presented, with handouts distributed for the purpose of understanding figures and information.
- 4.3 Thanks Sonya Mumme implementing accrual system in 2018 and finance committee members.
- 4.4 No action required on financial report due to finalisation of 2018 figures still to be undertaken, not required under Constitution.

**5. Election of Board Members – Fiona Shepherd**

- 5.1 Explanation of role of the School Board and voting process.

5.2 3 vacancies available:

5.2.1 Shane Keynon and Carina Roney's positions are up for re-nomination.

5.2.2 Rebecca Stewart has resigned from her Board position, thus her position is also vacant.

5.3 2 board members re-nominating: Carina Roney and Shane Keynon.

5.4 1 new nomination: Chris McDonald (present).

5.5 Call for further nominations – nil received.

5.6 Rochelle Piavanini – voting officer, **formal voting process undertaken** as per the Board Constitution.

5.7 A **unanimous vote** for Carina Roney, Shane Keynon, Chris McDonald to be elected as Board members.

5.8 Congratulations to new Board Members; thanks to Board; Formal AGM concluded.

5.9 Welcome P&F AGM:

**6. P&F President Report – Andrea Mumme**

6.1 See attached report (attachment 3).

6.2 Thanks to all support of P&F etc.

6.3 Andrea Mumme will be unable to continue in position of P&F President in 2019 due to rules of the Constitution disallowing continued service (has been too long in role of President of P&F).

**7. Election of P&F Office Bearers – Fiona Shepherd**

7.1 Discussion of the executive positions vacant in P&F in 2019.

7.2 Explanation of the role of the P&F in the school.

7.3 All 4 executive positions declared vacant for 2019 P&F Executive Committee.

7.4 Comments that co-roles have been allowed in the past, i.e: sharing a role on the executive may be allowable.

7.5 Nominees: Carina Hickson, Christina Coman, Carmen Pereira, Emily Wheeler, Kristy Nelson (all present).

7.6 **Formal voting process undertaken as per the Constitution.**

7.7 All 5 nominees unanimously voted in.

7.8 All nominees congratulated on their appointment.

**8. P&F Treasurers Report – Carina Hickson.**

8.1 See attached report (Attachment 4).

**9. Principal's Report – Daniel Graves**

9.1 See attached report (Attachment 5).

9.2 Thanks to Fiona Shepherd for chairing our meeting in 2019, EA's supervising children in library.

**10. No further business, meeting adjourned 7.11pm.**